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REPORTS INVENTORY, SUMMARY TABULATION
Supply Division

Report	Manually Produced	Computer Produced	Annual Cost		Proposed Savings Goals	
			Man Hours	Dollars	Man Hours	Dollars
1. Weekly Activity	XX		798	5,371.24		
2. Significant Accomplishments	XX		54	409.52	54	409.52
3. Monthly Activity	XX		649	3,456.88		
4. Records Management Report	XX		108	460.66		
5. Destruction Report 25X1	XX		45	252.14		
6. Ordnance Status Report (Weekly)	XX		481	2,820.48		
7. Ordnance Status Report (Monthly)	XX		64	404.11		
8. Ordnance Status Report (Semiannual)	XX		1	10.36		
9. Airborne Status Report 25X1	XX		48	371.04		
10. Ordnance & Airborne Stock Objectives	XX		321	2,286.40		
11. Cargo Status Report	XX		243	1,109.68		
12. Backorder Reconciliation Request	XX		102	372.96	24	80.32
13. Excess Acquisition	XX		24	75.60		
14. Value of Property On Hand Report	XX		12	46.68		
25X1 Inventory Analysis Report 	XX		192	746.88		

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6. Project <input type="text"/> Status Report	XX		624	2,670.72		
7. Man Hours	XX		46	259.44	46	259.44
8. Daily Production Report	XX		766	5,218.34		
9. Financial Property Accounts	XX		288	1,641.60		
10. Program Call (Feeder Report for DDS/OL/BFB-1)						
11. Followup Report on Overdue Cargo	XX		169	764.06		
12. Work Measurement Report	XX		24	75.60		
13. Procurement Action/Line Item/Dollar Value	XX		52	163.80		
14. Imprest Fund	XX		24	136.80		
15. Obligations	XX		48	273.60		
16. GSA Accounting	XX		72	2,462.40		
17. Stock Transaction Report/Supply Control	XX		208	769.60		
18. Stock Transaction Report	XX		104	543.92		
19. FPA Monthly Reconciliation Report	XX		96	402.24		
20. Supplies in Custody of Packing & Crating	XX		72	360.00		

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1. Monthly Shipments	XX		12	42.12		
2. Monthly Receipts	XX		9	28.32		
3. Depot Monthly Report - Packing & Crating	XX		96	480.00		
4. Daily Receipts & Shipments	XX		127	422.51		
5. Daily Operations Report	XX		127	632.50		
25X1 36. Summary Accident Report <input type="text"/>	XX		12	42.84		
37. Lightning Protection Report	XX		4	16.71		
38. Surveillance Magazine Report	XX		16	66.84		
39. Reimbursable Employees Report	XX		6	29.64		
40. Imprest Fund Report (Form 1159 & 282)	XX		48	236.64		
41. Schedules of Expenditures	XX		48	214.80		
42. Summary Report of Estimated Obligations	XX		36	161.16		
43. Financial Property Accounting Report	XX		192	685.44		
44. Budget Report	XX		48	211.68		
45. Intraoffice Issuances	XX		5	29.38		

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46. Consolidated Materiel Assets	XX		12	79.74		
47. Document Control Exceptions Report		XX	24	76.80		
48. Headquarters Error Readouts 25X1		XX	480	1,890.60		
49. Location <input type="checkbox"/> Error Readouts		XX	24	76.04		
50. Location <input type="checkbox"/> Error Readouts		XX	24	77.04		
51. Headquarters Activity Register 25X1		XX	2,160	11,856.00		
52. Location <input type="checkbox"/> Activity Register		XX	240	939.60		
53. Location <input type="checkbox"/> Activity Register		XX	36	125.40		
54. Demand & Issue Activity Register		XX	240	2,007.00		
55. Due-In Activity Register		XX	144	1,042.92		
56. Due-Out Activity Register		XX	120	666.60		
57. OE Demand & Issue Activity Register		XX	12	48.48	12	48.48
58. Inventory Adjustment Report		XX	600	2,862.00		
59. RIA Stock On-Hand Reevaluation		XX	24	116.16	24	116.16
60. RIA Property In Use Reevaluation		XX	6	29.12	6	29.12

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61. RIA Property On Loan to Others Reevaluation		XX	6	49.68	6	49.68
62. Headquarters Consolidated Activity Register		XX	520	2,433.92		
63. Location <input type="checkbox"/> Consolidated Activity Register		XX	80	318.20		
64. Location <input type="checkbox"/> Consolidated Activity Register		XX	36	122.90		
65. Location <input type="checkbox"/> Demand & Issue Activity Register		XX	60	288.00		
66. Allocation 05 Activity Register		XX	480	2,754.60		
67. Stock On Hand Status Report		XX	14,400	67,336.20		
68. Property In Use Status Report		XX	240	1,412.40		
69. Property On Loan to Others Status Report		XX	6	50.16		
70. Property On Loan From Others		XX	6	57.36		
71. Location <input type="checkbox"/> Stock Status Report		XX	1,920	6,162.00		
72. Location <input type="checkbox"/> Stock Status Report		XX	1,920	6,258.00		
73. Condition 3 Stock Status Report		XX	300	1,189.44		
74. Condition 5 Stock Status Report		XX	120	474.00		
75. Allocation 08 Stock Status Report		XX	300	1,185.00		

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76. Allocation 23 Stock Status Report		XX	180	1,049.04		
77. Cog Office Stock Status Report		XX	96	516.96		
78. Commo Equipment Managers Stock Status Report		XX	560	4,651.84		
79. ORD Allocated Stock Status Report (DODAC)		XX	80	512.68		
80. Cognizant Office T/Allocation 61 Stock Status Report		XX	3,840	22,340.64		
81. Selected Property In Use Account CMR's		XX	310	1,436.85		
82. Commo Limited Standard & Obsolete Stock Status Report		XX	420	3,051.00		
83. Obsolete Items Stock Status Report		XX	24	160.08		
84. TSD Condition 3 Stock Status Report		XX	32	272.80		
85. Allocation 09 Stock Status Report		XX	64	544.24		
86. No Issue Status Report		XX	240	1,413.96	120	706.98
87. Condition 7 Stock Status Report		XX	192	746.88		
88. Inventory Stratification Report		XX	8	69.76	6	52.32
89. NSA Stock Status Report		XX	32	135.28		
90. Allocation 10 Stock Status Report		XX	72	462.84		

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91. Allocation 75 Stock Status Report		XX	64	519.44		
92. Receipts & Issues Report		XX	96	805.44		
93. Stock on Hand Acquisition Difference 4251		XX	192	764.16		
94. Stock on Hand Acquisition Difference 4255		XX	48	189.60		
95. Property In Use Acquisition Difference 4251		XX		2.16		2.16
96. Property In Use Acquisition Difference 4255		XX		.72		.72
97. Property On Loan to Others Acquisition Difference 4255		XX		.72		.72
98. Monetary Value of Stock on Hand		XX	1	8.52		
99. Monetary Value of Property In Use		XX	1	8.52		
100. Monetary Value of Property On Loan from Others		XX	1	8.52		
101. FIIN Nomenclature Run		XX	4,800	22,954.56		
102. Alpha Nomenclature Catalog and/or Supplements		XX	600	7,643.28		
103. DLSC Cross Reference Stock Number to Manufacturers Part Number		XX	240	2,272.56		
104. DLSC Cross Reference Manufacturers Part Number to Stock Number		XX	120	912.40		
105. SAC Letter Duplimats		XX	12	97.44		

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106. Nomenclature 5 x 8 Cards		XX	240	2,969.40		
107. Stock Number Changes, Deletions, and/or Consolidations Report		XX	48	191.04		
108. DLSC PREF and/or REPL Items Report		XX	96	588.48		
109. DLSC Discrepancies		XX	8	54.71		
110. DLSC Transaction Errors		XX	96	656.52		
111. Reference No. - Stock No.		XX	1	13.42		
112. DLSC AUTODYN Report		XX	96	156.00		
113. Monetary Value of Property on Loan to Others		XX	1	8.52		
114. Deleted Nomenclature		XX	200	782.00		
115. CHG to/CONSOL with Nomenclature		XX	200	791.00		
116. Manufacturers Supply Code for Manufacturers (FSCM)		XX	1	7.63		
117. Manufacturers Name Cross Reference to Federal Supply Code for Manufacturers (FSCM)		XX	1	8.38		
118. Shortage Report for Replenishment Action		XX	960	3,825.12		
119. Pre-Inventory Status Report		XX	192	947.52		
120. Price Duplimats		XX	4	43.28		

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121. Inventory of Property-In-Use Accounts		XX	10	95.12		
122. Obsolete Items Report		XX	320	1,289.80		
123. Vehicle Master File		XX	780	2,462.40		
124. Vehicle Status Run		XX	160	624.00		
125. Stock Number - Reference No.		XX	1	13.42		